

Bylaws define the primary characteristics of the association, prescribe how the association functions, and include all of the governing details that the association considers important to the rights and responsibilities of the membership.

Because PTAs are organized and chartered by Texas PTA and authorized by National PTA, certain bylaws language is required for all PTAs -see Local PTA Bylaws Template. Any changes to these templates, as authorized by the Board of Directors of Texas PTA and National PTA, are incorporated into all PTA bylaws on the designated effected date.

Listed below are the areas each PTA may amend in their local bylaws, with appropriate notice (30 days) and approval by the organization's membership.* *This form may be used to notify a PTA's membership of Bylaws changes and in the Secretary's meeting minutes.*

Location	Description:	Currently on file: Bylaws Approved: 08/12/2015	Proposed amendments:																			
Art. I	Name of PTA <i>* IRS must be notified of name change</i>	McCall Elementary School																				
Art. I	PTA or PTSA?	PTA																				
Art. I	Name of the town where the PTA is located	Plano																				
Art. V Sec 2	Local PTA dues Amount <i>Membership dues are made up of local, state and national dues. The total amount is what you charge members.</i>	eight dollars and fifty cents (8.50)	<table border="1"> <thead> <tr> <th>Membership Type</th> <th>Local Dues</th> <th>State (\$2.25) & National Dues (\$2.25)</th> <th>Total Membership Dues</th> </tr> </thead> <tbody> <tr> <td>Regular or Community</td> <td>\$7.50</td> <td>\$4.50</td> <td>\$12.00</td> </tr> <tr> <td>Faculty or Grandparent</td> <td>\$5.50</td> <td>\$4.50</td> <td>\$10.00</td> </tr> <tr> <td>Student</td> <td>\$3.50</td> <td>\$4.50</td> <td>\$8.00</td> </tr> </tbody> </table>				Membership Type	Local Dues	State (\$2.25) & National Dues (\$2.25)	Total Membership Dues	Regular or Community	\$7.50	\$4.50	\$12.00	Faculty or Grandparent	\$5.50	\$4.50	\$10.00	Student	\$3.50	\$4.50	\$8.00
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	Does your PTA have a President Elect?	No False																				
Art. VI Sec 2, Sec. 5	Number of vice presidents -List the VP's titles below (Only use the those that are applicable for your PTA.)	5																				
	First Vice President	programs																				
	Second Vice President	membership																				
	Third Vice President	volunteers																				
	Fourth Vice President	ways and means																				
	Fifth Vice President	communications																				
	Sixth Vice President	N/A																				
	Seventh Vice President	N/A																				
	Ninth Vice President	N/A																				
	Tenth Vice President	N/A																				
Art. VI Sec 2, Sec. 5	Number of members on the nominating committee <i>(Choices: 3, 5, or 7)</i>	3	__3 __5 __7																			
Art. VII	Number of alternates on the nominating committee <i>(Choices: 1, 2, or 3)</i>	1	__1 __2 __3																			

Art. VI Sec 3	Election Month	March	
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Art. VIII	Regular meeting months <i>(Minimum of 3. The last month listed is the annual meeting)</i>	September, November, January, March, and May	
Art. VIII	Number necessary for quorum <i>(Minimum 10)</i>	10	
Art. IX Sec. 1	Additional Executive Board Members	Standing Committee Chairs Historian: Yes	<input checked="" type="checkbox"/> Standing Committee Chairs <input checked="" type="checkbox"/> Historian <input checked="" type="checkbox"/> Council Delegate(s) <input checked="" type="checkbox"/> Faculty Representative <i>(other than Principal or designee)</i> <input checked="" type="checkbox"/> Other (Title) <u>Legislative Chair</u>
Art. XI	Council PTA Name <i>(if applicable)</i>	Plano ISD Council of PTAs	
Art. XI	Method of selecting Council delegate(s)	Appointed subject to the approval of the executive board	<input type="checkbox"/> Elect by Membership <input type="checkbox"/> Elect by Executive Board <input type="checkbox"/> Appoint, subject to approval of Executive Board
Art. XI	Month by which Council PTA	August	
Art. XI	Method of selecting convention	Appointed, subject to the approval of the executive board	<input type="checkbox"/> Elect by Membership <input type="checkbox"/> Appoint, subject to approval of Executive Board
Art. XIII	Fiscal Year* <i>IRS must be notified of fiscal year change</i>	July 1 - June 30	<input type="checkbox"/> Jun. 1 - May 31 <input type="checkbox"/> Jul. 1 - Jun. 30 <input type="checkbox"/> Aug. 1 - Jul 31

In order to determine which Local Bylaws Template you have, check the statement immediately following the last Article. The most current template reads: As adopted by the Texas PTA Board of Directors May, 2015 to take effect August, 2015.